

January 25, 2021

The Nashua Police Commission held a public meeting on Monday, January 25, 2021, at the Nashua Police Department.

Members present:

Commissioner James R. Tollner, Chairman
Commissioner Nicholas Dahl, Clerk
Commissioner Matthew Plante
Chief Michael Carignan
Deputy Chief James Testaverde
Deputy Chief Kevin Rourke
Karen Smith, NPD Business Manager
Kathy Breslin, Administrative Project Specialist (acting as recording secretary)

Others Attending the Public Session:

Aldermanic Liaison Lori Wilshire-not in attendance
Aldermanic Liaison Richard Dowd
Stacey Geesey-Citizen

PUBLIC SESSION

Commissioner Tollner called the meeting to order at 5:30 pm. Roll call taken.

APPROVAL OF MINUTES:

- December 21, 2020

Commissioner Tollner made a motion to approve the minutes of the December 21, 2020 meeting. Motion seconded by Commissioner Plante. All in favor.

BUDGET:

Business Manager Karen Smith provided the Commissioners with the following reports:

Grant Resolution:

Resolution in the amount of \$30,345 from the United States Department of Justice 2020 Justice Assistance Grant for the purpose of purchasing equipment, training and/or funding overtime during the period of October 1, 2020 through September 30, 2023.

FY2021 December Expenditure Report:

A copy of the report was provided. The average appropriation is 50% as of December. Our payroll accounts reflect an expenditure of 53%; however the trend for December shows the overtime on a decline and the functional strength is decreasing.

FY2021 December Revenue Report:

A copy of the report was provided.

FY2021 Monthly Overtime Tracking by Specific Case Number or Significant Occurrence:

For the month of December overtime for significant occurrences totaled \$15,388.

December Functional Strength:

The functional strength for December is 16. This is the number of total officers we are down due to vacancies, officers in training and officers on extended leave.

FY2021 December Overtime Analysis:

The overtime for the month of December averaged \$29,130 per week. This is below the target number of \$31,000 per week.

December Strength Report:

A copy of the report was provided.

In regards to the proposed FY2022 budget; the proposed budget will be presented by the Mayor in May. Our meeting with the Mayor is anticipated to be in April, therefore the budget guidelines should come out in late February/ March.

MOTION: Commissioner Dahl made a motion to accept the budget reports. Motion seconded by Commissioner Plante. All in favor.

ACTIVITY REPORT:

Deputy Chief Kevin Rourke reported the following:

On December 22nd officers responded to a Bowers Street residence due to complaints about a loud party. After multiple warnings officers arrested one of the residents for disorderly conduct. When officers arrested the subject several residents of the apartment became violent towards the officers. Many officers were spit on and one officer was punched, which resulted in a broken nose.

On December 29th Officer Brian Howe was working a road detail when he spotted a wanted subject. Due to his efforts the subject was arrested a few days later and they were able to recover a stolen weapon, a Taser, fake badges and handcuffs. We are currently working on a motor vehicle incentive on all three shifts due to increased traffic complaints. One officer on each shift will be assigned to just monitor traffic.

Last month we had 16 employees out due to Covid, mostly due to a spike in our CT/Dispatch area. Currently we have 1 officer, 1 dispatcher and 1 communications technician who are Covid positive.

We had 162 employees sign up for the vaccine and 160 people have received their first vaccine. Most are starting their second vaccine this week.

Officers Adamson and Colby are back to duty after being out since September for concussions.

We have a new canine officer, Officer Conner Perry. He started the K9 Academy today with his dog. The dog will have bomb and tracking training, which will take approximately 4 months to complete. Officer Delaney's K9 Bob will be trained in drug tracking.

Deputy Chief James Testaverde reported the following:

Detectives:

Captain Allard is in the process of completing the workload assessment for his Bureau.

Professional Standards:

Currently we are down 3 officers, but we will be down an additional officer with the resignation of Officer Debisz in February. There are currently 3 conditional offers, so we are very close to being at full staff. The bureau is starting to focus on other projects now that we are through the staffing crisis.

Legal:

The new police attorney is fitting right in. She comes to the Nashua Police Department with 5 years of prosecuting experience.

Services:

Currently we are down 2 dispatchers and one communications technician. We are currently completing the background for a dispatcher and are in the process of offering the communications technician position to a candidate.

The HVAC project has gone out to bid and the bids are due back by February 8th.

MOTION: Commissioner Plante made a motion to accept the activity report. Motion seconded by Commissioner Tollner. All in favor.

AWARDS:

For the record:

Letter of Recognition (Recruiting):

- Captain Joseph Fay
- Lieutenant Clark Gaphardt
- Lieutenant Jennifer Moriarty
- Officer Kevin Pucillo
- Officer Julia Banks
- Officer Jeffrey Dillon
- Administrative Assistant Lisa Mullen

Letter of Recognition: (Red-dot Pistol Project)

- Officer Scott Seroll
- Officer David Elliott
- Officer Ryan MacDonald

The Chief explained the Red-dot Pistol Project to the Commissioners, which is a program to outfit the officers with a new pistol outfitted with an optic site mechanism. New officers will receive these pistols and current officers will receive based on availability and funding.

CIVILIAN NEW HIRE:

For the record:

Police Attorney Alyssa Kuehne effective January 12, 2021.

POSITION ELIMINATION:

Administrative Supervisor for Detectives Deb Cloutier effective March 1, 2021.

MOTION: Commissioner Tollner made a motion to accept the position elimination of Administrative Supervisor for Detectives Deb Cloutier effective March 1, 2021. The motion was seconded by Commissioner Dahl. All in favor.

SWORN RESIGNATION:

Master Patrolman Michael Debisz effective February 4, 2021.

MOTION: Commissioner Plante made a motion to accept the resignation of Master Patrolman Michael Debisz effective February 4, 2021. The motion was seconded by Commissioner Dahl. All in favor.

CIVILIAN RESIGNATION:

Probationary Dispatcher Michael Richardson effective January 19, 2021.

MOTION: Commissioner Tollner made a motion to accept the resignation of Probationary Dispatcher Michael Richardson effective January 19, 2021. The motion was seconded by Commissioner Plante. All in favor

OTHER BUSINESS:

Chief Michael Carignan reported the following:

We will have the Goals & Objectives for this year by the next Commissioners meeting. We are trying to tie these into our 5 year planning.

The Nashua Police Department has always been a big supporter of Special Olympics. The week of March 3-7 many officers will be participating in the annual Winni-Dip. Due to Covid the dip will take place in various locations, based upon the individual's choice. Some of the participants will be doing the Mega-Dip which is 24 dips in 24 hours. Deputy Testaverde, Deputy Rourke and I will be participating in this event.

PUBLIC COMMENT:

Alderman Dowd inquired if Nashua Police officers are at the vaccination locations.

Chief Carignan replied that we are not present at the vaccine locations, that is the National Guard, but we are still assisting the City at the testing locations.

Alderman Dowd inquired if there was any more information regarding the body cameras.

Chief Carignan replied that the Mayor has the information, but he has heard nothing.

Alderman Dowd asked Chief Carignan if he has made a plan to make a proposal to the Board of Alderman regarding his long range building plan.

Chief Carignan stated he was waiting for guidance from Alderman Dowd, but will contact him to set up a plan.

TENTATIVE DATE OF NEXT REGULARLY SCHEDULED MEETING:

- Monday, February 22, 2021, at 5:30 pm.

The Commissioners agreed to move the June 28, 2021 Commissioners meeting to June 21, 2021.

END OF PUBLIC SESSION:

MOTION: Commissioner Tollner made a motion to end the public session and enter the non-public session. Motion seconded by Commissioner Plante. All in favor

Time: 6:04 pm

NON-PUBLIC SESSION

MINUTES SEALED

PUBLIC SESSION INTO NONPUBLIC SESSION: 6:06 pm

MOTION: Commissioner Tollner asked for a motion by roll call vote to **suspend** the public session and enter non-public session as authorized by:

Item #1:

A. RSA 91-A:3, II (b): “The hiring of any person as a public employee”.

Motion by Commissioner Tollner, seconded by Commissioner Dahl.

A roll call vote was taken:

- Commissioner Tollner – yes; Commissioner Dahl – yes; Commissioner Plante – yes
-

Item #2:

B. RSA 91-A: 3, II (a): “The dismissal, promotion, or compensations of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.”

Motion by Commissioner Tollner, seconded by Commissioner Plante.

A roll call vote was taken:

- Commissioner Tollner – yes; Commissioner Dahl – yes; Commissioner Plante – yes
-

Item #3:

C. RSA 91-A: 3, II (a): “The dismissal, promotion, or compensations of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.”

Motion by Commissioner Dahl seconded by Commissioner Plante.

A roll call vote was taken:

- Commissioner Tollner – yes; Commissioner Dahl – yes; Commissioner Plante – yes
-

Item #4:

D. RSA 91-A: 3, II (a): “The dismissal, promotion, or compensations of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.”

Motion by Commissioner Tollner seconded by Commissioner Plante.

A roll call vote was taken:

- Commissioner Tollner – yes; Commissioner Dahl – yes; Commissioner Plante – yes
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Item #5:

- E. **RSA 91-A: 3, II (c):** “Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests and open meeting.”

Motion by Commissioner Tollner, seconded by Commissioner Dahl.

A roll call vote was taken:

- Commissioner Tollner – yes; Commissioner Dahl – yes; Commissioner Plante – yes
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END OF NON-PUBLIC SESSION:

MOTION: Commissioner Tollner made a motion to end the non-public session and return to public session. Motion seconded by Commissioner Plante

RETURN TO PUBLIC SESSION: 6:35 pm

MOTION TO SEAL RSA 91-A:3 III:

Minutes of proceedings in nonpublic session shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. ...”

- “divulgence of the information likely would affect adversely the reputation of any person other than a member of the body or agency itself,
- or render the proposed action ineffective,
- or pertain to terrorism...”

Commissioner Tollner asked for a motion to seal the following minutes of the Non-Public session (**Item #1**).

Item #1: RSA 91-A:3, II (b): “The hiring of any person as a public employee”.

MOTION: Motion by Commissioner Tollner seconded by Commissioner Dahl to seal the minutes of the Non-Public Session (**Item #1**) as authorized above. All in favor.

Commissioner Tollner – yes; Commissioner Dahl – yes; Commissioner Plante – yes. Minutes sealed.

Commissioner Tollner asked for a motion to seal the following minutes of the Non-Public session (**Item #2**).

Item #2: RSA 91-A: 3, II (a): “The dismissal, promotion, or compensations of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.”

MOTION: Motion by Commissioner Tollner seconded by Commissioner Plante to seal the minutes of the Non-Public Session (**Item #2**) as authorized above. All in favor.

Commissioner Tollner asked for a motion to seal the following minutes of the Non-Public session (**Item #3**).

Item #3: RSA 91-A: 3, II (a): “The dismissal, promotion, or compensations of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.”

MOTION: Motion by Commissioner Tollner seconded by Commissioner Dahl to seal the minutes of the Non-Public Session (**Item #3**) as authorized above. All in favor.

Commissioner Tollner asked for a motion to seal the following minutes of the Non-Public session (**Item #5**).

Item #5: RSA 91-A: 3, II (c): “Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests and open meeting.”

MOTION: Motion by Commissioner Tollner seconded by Commissioner Plante to seal the minutes of the Non-Public Session **(Item #5)** as authorized above. All in favor.

TENTATIVE DATE OF NEXT REGULARLY SCHEDULED MEETING:

- Monday, February 21, 2021 at 5:30 pm

ADJOURNMENT

MOTION: Commissioner Dahl made a motion to end the public session and adjourn the meeting. Motion seconded by Commissioner Plante. All in favor.

Time: 6:37 pm

Respectfully submitted,

Commissioner Nicholas Dahl, Clerk