

June 19, 2017

The Nashua Police Commission held a public meeting on Monday, June 19, 2017, at the Nashua Police Department.

Members present:

Commissioner James R. Tollner, Chairman
 Commissioner Nicholas Dahl, Clerk
 Commissioner Matthew Plante
 Chief Andrew J. Lavoie
 Deputy Chief Michael Carignan
 Deputy Chief Denis Linehan
 Karen Smith, NPD Business Manager
 Elaine Marcum, Administrative Project Specialist (acting as recording secretary)

Others Attending the Public Session:

Alderman Liaison Lori Wilshire

PUBLIC SESSION

Commissioner Tollner called the meeting to order at 6:03 p.m.

MINUTES:

- May 15, 2017

MOTION: Commissioner Dahl made a motion to approve the minutes of the May 15, 2017, meeting. Motion seconded by Commissioner Plante. All in favor.

BUDGET:

Business Manager Karen Smith provided the Commissioners with the following reports for their review. Ms. Smith discussed the following:

FY2017 Department Detail Expenditure Report:

The Expenditure Report includes 47 of 52 weeks of payroll and is at 90% of the annual budget. As discussed in the past months, a large surplus is expected in the fuel account. We also anticipate a positive balance in the electricity and gas heating accounts, education assistance, and wellness accounts. These accounts will offset the overage in the overtime account for a positive overall balance at year-end. Karen answered questions regarding the fuel budget for FY2018 which was based on recommendations set by the City.

FY2017 Department Detail Revenue Report:

The Commission received a copy of the May 31, 2017 Revenue Report.

NH State legislation recently passed revising the Driver Privacy Act which will go back to the previous procedure in which accident reports were released by police departments.

FY2017 Weekly Payroll Overtime:

The overtime averaged \$28,462 per week during the month of May due to primarily coverage and investigative overtime.

FY2017 Overtime Tracking by Specific Case or Significant Occurrence:

The Commissioners received a copy of the FY2017 Monthly Overtime Tracking by Specific Case Number or Significant Occurrence report showing the overtime cost for recent major cases and/or significant occurrences. During the month of May, the significant overtime was attributed to Criminal Threatening case, Identity Fraud case, AFSA case, Kelly-Anne Conway visit (President Trump’s staff), Dive, K9, and Use of Force Training. Regarding the Kelly-Anne Conway visit, this was a last-minute event and her entourage hired one detail officer. Chief Lavoie stated that NPD made a decision to assign additional security to this event. Commissioner Tollner suggested that we consider coming up with a minimum number of required officers for these types of events. Deputy Carignan stated that we scrutinize each event on a case-by-case basis.

Payroll Cost Analysis and Forecast:

Karen Smith updated CFO John Griffin’s form “Police Department Payroll Cost FY2017”. She is basing the rest of the year on a weekly overtime of \$35,000 and an average weekly payroll of \$307,000. This would result in an approximate overage of (\$70,000) by year end, which can be fully funded by the operational side of the budget primarily from surplus in the gasoline account to end the year with a positive balance.

Strength Report:

The Commission received a copy of the May 31, 2017 Strength Report.

	Commission Authorized	Budgeted	Positions Filled	Vacant Budgeted Positions
Total Sworn Full-Time	186	179	174	5
Total Non-Sworn Members	6	6	5	1

Total Part-Time Civilians	6	5	5	0
Total Full-Time Civilians	69	62	61	1
Total Grant Civilians	1	1	1	0
TOTAL:	268	253	246	7

MOTION: Commissioner Plante made a motion to accept the budget reports. Motion seconded by Commissioner Dahl. All in favor.

ACTIVITY REPORT:

Deputy Chief Denis Linehan reported the following:

Assaults with a handgun & shots fired incidents:

On May 2, 2017, officers responded to 300 Main Street KFC/Golden Dragon for a criminal threatening complaint with a handgun. Arriving Officers located two of the involved parties, witnesses, and a handgun. CID was notified and furthered the investigation.

On May 11, 2017, officers responded to area of Santander Bank on Main Street for a criminal threatening complaint. Officers made contact with a male victim who reported an unidentified male subject pointed a silver handgun at him while he was sitting in his vehicle. CID was notified and furthered the investigation.

On May 26, 2017, officers responded to Blanchard Street for shots fired. Officers found that an unknown person or persons had fired several shots into the residence causing property damage, no injuries were sustained. CID furthered investigation.

With recent suicides and shots fired incidents, officers are encountering more handguns out on the street on a daily basis.

On May 4, 2017, Officer Braley was flagged down on Amherst Street by a subject. Upon turning the cruiser around and parking near the subject, the subject ran up to the cruiser with an exposed knife claiming he was suicidal. After a couple of minutes of negotiation the suicidal subject finally dropped the knife and voluntarily responded to the hospital.

Police responded to Gate City Fence for a work-related accident in which a subject suffered a severe hand injury while working on a machine. Responding officers applied a tourniquet which, according to Chris Stawacz, prevented the subject from losing dangerous levels of blood. The officer first-aid response can be attributed to officer TECC (Tactical Emergency Casualty Care) training.

Deputy Chief Michael Carignan reported the following:

The investigation into shots fired on Blanchard Street on May 26, 2017, does not appear to be random. Suspects have been identified and the investigation is ongoing.

On May 24, 2017, officers responded to Main Street for the report of an armed robbery. The suspect threatened the clerk of the Dollar Tree with a knife and then fled the scene. Lt. Bolton located a suspect matching the description a short distance from the incident. The suspect was taken into custody, made full admissions to the crime, and a knife was recovered.

Drug overdoses for YTD 2017 is at 86 with 17 fatalities. Although the total drug overdoses is down from last year, the 17 deaths is consistent with last year's numbers. The decrease in overall drug overdoses may be attributed to the fact that people are carrying Narcan. Commissioner Tollner inquired into if the Safe Stations Program is having any affect on saving lives. Deputy Carignan stated that he believes it is having a positive effect.

The Nashua Police Department was recently selected to be the "Super Hub" for the State of NH, Cross Agency Information Sharing Network. Currently 41 towns in New Hampshire have signed on to the network. Our IT Manager is working with Massachusetts agencies to bring them on board as well.

MOTION: Commissioner Dahl made a motion to accept the activity report. Motion seconded by Commissioner Tollner. All in favor.

CORRESPONDENCE FROM THE PUBLIC & OTHER AGENCIES:

Chief Lavoie gave the Commissioners an overview of letters of appreciation received from the public and outside agencies.

MOTION: Commissioner Tollner made a motion to accept the correspondence. The motion was seconded by Commissioner Plante. All in favor.

HIRING:

For the Record:

Irelynne West has been hired for the vacant position of Probationary Communications Technician effective June 19, 2017.

AWARD:

American Legion National Law Enforcement Officer of the Year

- Officer Justin Pearse

MASTER PATROL CERTIFICATIONS:

The below listed Senior Patrolmen will complete a minimum of seven continuous years of service during 2017 and have satisfactorily completed all other requirements for certification to Master Patrolman.

- Senior Patrolman Anthony Murray
- Senior Patrolman Christopher Toomey

MOTION: Commissioner Plante made a motion to approve the Master Patrolman Certifications for Senior Patrolman Anthony Murray and Senior Patrolman Christopher Toomey effective August 17, 2017. The motion was seconded by Commissioner Dahl. All in favor.

NON-UNION BENEFIT PACKAGES:

Chief Executive Officers:

ARTICLE	CHANGES
Established Salaries	Effective 7/1/17: 2% increase Effective 1/1/18: 1% increase

MOTION: Commissioner Tollner made a motion to approve the above listed changes to the Chief Executive Officers Benefit Package effective July 1, 2017, and January 1, 2018. The motion was seconded by Commissioner Dahl. All in favor.

Staff Members:

ARTICLE	CHANGES
Established Salaries	Effective 7/1/17: 2% increase Effective 1/1/18: 1% increase
Established Salary	Special Personal Day for 5 & 2 Work Schedule. Remove last sentence regarding proration on promotion

MOTION: Commissioner Tollner made a motion to approve the above listed changes to the Staff Members Benefit Package effective July 1, 2017, and January 1, 2018. The motion was seconded by Commissioner Plante. All in favor.

First Year Special Officers

ARTICLE	CHANGES
Article 1 (#1 & 2) Rules & Regulations	Language change. Remove reference to hard copy of Rules & Regulations Manual
Article 19 Wages	Effective 7/1/17: 1% increase <ul style="list-style-type: none"> • (1st Year Special Officers & Certified 1st Year Special Officers)

MOTION: Commissioner Tollner made a motion to approve the above listed changes to the First Year Officers Benefit Package effective July 1, 2017. The motion was seconded by Commissioner Dahl. All in favor.

Parking Enforcement Specialists/ Animal Control

ARTICLE	CHANGES
Wages	Effective 7/1/17: 1% increase for ACO & PES

MOTION: Commissioner Tollner made a motion to approve the above listed changes to the Parking Enforcement Specialists / Animal Control Officers Benefit Package effective July 1, 2017. The motion was seconded by Commissioner Plante. All in favor.

OTHER BUSINESS:

There was no other business.

PUBLIC COMMENT:

There were no public comments.

NON-PUBLIC SESSION

MINUTES SEALED

PUBLIC SESSION INTO NONPUBLIC SESSION: 6:36 p.m.

MOTION: Commissioner Tollner asked for a motion by roll call vote to suspend the public session and enter non-public session as authorized by:

Item #1:

RSA 91-A:3, II (b) HIRING. “The hiring of any person as a public employee”

Motion by Commissioner Tollner, seconded by Commissioner Dahl.

A roll call vote was taken:

- Commissioner Tollner – yes; Commissioner Dahl – yes; Commissioner Plante – yes
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END OF NON-PUBLIC SESSION:

MOTION: Commissioner Tollner made a motion to end the non-public session and return to public session. Motion seconded by Commissioner Plante.

RETURN TO PUBLIC SESSION: 6:50 p.m.

MOTION TO SEAL RSA 91-A:3 III:

Minutes of proceedings in nonpublic session shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. ...”

- “divulgence of the information likely would affect adversely the reputation of any person other than a member of the body or agency itself,
- or render the proposed action ineffective,
- or pertain to terrorism...”

Commissioner Tollner asked for a motion to seal the following minutes of the Non-Public session.

Item #1: **RSA 91-A:3, II (b) HIRING.** “The hiring of any person as a public employee”

MOTION: Motion by Commissioner Dahl, seconded by Commissioner Plante, to seal the minutes of the Non-Public Session (**Item #1**) as authorized above.

Commissioner Tollner – yes; Commissioner Dahl – yes; Commissioner Plante – yes. Minutes sealed.

TENTATIVE DATE OF NEXT REGULARLY SCHEDULED MEETING:

- There will be no Police Commission meeting in July 2017.
- The August meeting is tentatively scheduled for Monday, August 21, 2017.

ADJOURNMENT

MOTION: Commissioner Plante made a motion to end the public session and adjourn the meeting. Motion seconded by Commissioner Dahl.

Time: 6:52 p.m.

Respectfully submitted,

Commissioner Nicholas Dahl, Clerk