

February 1, 2018

The Nashua Police Commission held a public meeting on Thursday, February 1, 2018, at the Nashua Police Department.

**Members present:**

Commissioner James R. Tollner, Chairman  
Commissioner Nicholas Dahl, Clerk  
Commissioner Matthew Plante  
Chief Andrew J. Lavoie  
Deputy Chief Michael Carignan  
Deputy Chief Denis Linehan  
Karen Smith, NPD Business Manager  
Elaine Marcum, Administrative Project Specialist (acting as recording secretary)

**Others Attending the Public Session:**

Aldermanic Liaison Ernest Jette

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**PUBLIC SESSION**

Commissioner Tollner called the meeting to order at 6:00 p.m.

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**NON-PUBLIC SESSION**

**MINUTES SEALED**

**PUBLIC SESSION INTO NON-PUBLIC SESSION: 6:00 p.m.**

**MOTION:** Commissioner Tollner asked for a motion by roll call vote to *suspend* the public session and enter non-public session as authorized by:

**Item #1:**

**RSA 91-A:3, II (a):** “The dismissal, promotion, or compensations of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.”

Motion by Commissioner Dahl, seconded by Commissioner Plante.

*A roll call vote was taken:*

- Commissioner Tollner – yes; Commissioner Dahl – yes; Commissioner Plante – yes
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**END OF NON-PUBLIC SESSION:**

**MOTION:** Commissioner Tollner made a motion to end the non-public session and return to public session. Motion seconded by Commissioner Dahl.

**RETURN TO PUBLIC SESSION: 6:05 p.m.**

**MOTION TO SEAL RSA 91-A:3 III:**

Minutes of proceedings in nonpublic session shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. ...”

- “divulgence of the information likely would affect adversely the reputation of any person other than a member of the body or agency itself,
- or render the proposed action ineffective,
- or pertain to terrorism...”

Commissioner Tollner asked for a motion to seal the following minutes of the Non-Public session.

**Item #1: RSA 91-A:3, II (a),**

“The dismissal, promotion, or compensations of any public employee or the disciplining of such employee.....”

**MOTION:** Motion by Commissioner Tollner, seconded by Commissioner Plante, to seal the minutes of the Non-Public Session (**Item #1**) as authorized above.

Commissioner Tollner – yes; Commissioner Dahl – yes; Commissioner Plante – yes. Minutes sealed.

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**SUMMARY OF PROPOSED BUDGET FY2019:**

Business Manager Karen Smith discussed/outlined a summary of the preliminary Proposed Budget for FY2019 as follows:

General Fund – Appropriation: \$21,528,331 (prior to benefits).

- This figure is an increase of 2.9%, for an amount of \$616,360, over the FY2018 budget of \$20,911,971.
- The majority of the budget increase is to cover the cost of wages & union contract related increases. There is also an increase of \$1,028 for Utility (water).

General Fund - Revenue Projection: \$113,001.

- Account 44184 (Photocopy Fees) was increased by \$19,000 due to accident report requests being provided through the NPD instead of through the State of NH.
- Application for FY2019 VAWA Grant: Funding in the amount of \$58,000 and a request for a contingency fund match of \$69,298. The grant is for the salary and benefits for two positions, the Domestic Violence Victim Advocate and the Domestic Violence Officer.

The budget will be submitted to the City by February 9, 2018. A discussion with the Mayor is scheduled for February 14, 2018. The Nashua Police Department is scheduled for the Departmental FY19 Budget Hearing with presentations on Thursday, April 5, 2018, at 7:00 p.m.

**MOTION:** Motion by Commissioner Tollner, seconded by Commissioner Dahl, to approve the preliminary proposed budget for FY2019 in the amount of \$21,528,331 (for submission purposes to the City). This budget is subject to change due to an upcoming budget meeting with Mayor Donchess on February 14, 2018. All in favor.

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**TENTATIVE DATE OF NEXT REGULARLY SCHEDULED MEETING:**

- Monday, February 12, 2018, at 6:00 p.m.

**ADJOURNMENT**

**MOTION:** Commissioner Plante made a motion to end the public session and adjourn the meeting. Motion seconded by Commissioner Dahl.

**Time: 6:14 p.m.**

Respectfully submitted,

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Commissioner Nicholas Dahl, Clerk