

February 24, 2020

The Nashua Police Commission held a public meeting on Monday, February 24, 2020, at the Nashua Police Department.

Members present:

Commissioner James R. Tollner, Chairman
Commissioner Nicholas Dahl, Clerk
Commissioner Matthew Plante
Chief Michael Carignan
Deputy Chief James Testaverde
Deputy Chief Kevin Rourke
Kathy Breslin, Administrative Project Specialist (acting as recording secretary)

Others Attending the Public Session:

Karen Smith, NPD Business Manager
Aldermanic Liaison Lori Wilshire (not in attendance)
Aldermanic Liaison Richard Dowd (arrived late)
One Citizen

PUBLIC SESSION

Commissioner Tollner called the meeting to order at 5:30 pm. Roll call taken

APPROVAL OF MINUTES:

- January 27, 2020

MOTION: Commissioner Tollner made a motion to approve the minutes of the January 27, 2020 meeting. Motion seconded by Commissioner Plante. All in favor.

BUDGET:

Business Manager Karen Smith provided the Commissioners with the following reports:

Grants:

- Opioid Abuse Reduction Initiative (OARI) Grant FY20, aka Granite Shield, in the amount of \$290,000 from NH Department of Safety for the purpose of overtime for investigations and apprehending individuals/organizations involved in opioid related drug use was received for the grant period ending June 30, 2020.
- Grant for 2020 NY Tactical Officers' Association Conference on April 21, 2020 in the amount of \$3,587.96 for the purpose of four (4) officers attending the conference and associated registration fees, hotel and meals.

FY2020 Department Detail Expenditure Report, January 31, 2020:

- Our Building and Maintenance account in the 54 account is in the negative due to the current HVAC issues to be remedied by the HVAC project in the coming year. The problems have put a demand on our HVAC account. The two digit account should be able to absorb the overage; however, we will keep an eye on it. We have asked Departments to limit their spending until end of the year to assist in determining if we will be able to manage the Mayoral adjustment (\$180,910-\$63,000-\$20,000 = \$97,910) as well as the difficult accounts such as this one.
- We are planning to absorb the Mayoral adjustment in the payroll and overtime account first, if possible. Account 61 includes the clothing for the initial issue and the bulletproof vests for new recruits. We budgeted for ten, however we will be outfitting up to 15 this year. The protective clothing account will be over, but should be offset in the two digit account by the fuel account. You will remember that we reduced the significant surplus in the gasoline account in order to meet the FY20 budget, and the price is now locked in each year. However, we anticipate having enough in the account by year-end to offset

the initial issue difference based on the volume of gasoline used is coming in a little lower than anticipated. Again, we have asked departments to manage their accounts to assist in the offset until we know where we will be by about May.

The Finance Committee met on February 19, 2020 and approved the following:

- The purchase of 34 bullet proof vests for the 5 year replacement schedule and the new recruits in FY20 in the amount of \$27,625. (50% is paid by Bulletproof Vest Partnership grants)
- Software contract with Tritech Software Systems for maintenance of IMC at the cost of \$66, 795.

FY2020 Department Detail Revenue Report, January 31, 2020:

FY2020 Monthly Overtime Tracking by Specific Case Number or Significant Occurrence:

Sworn Functional Strength Analysis:

The functioning strength for January includes fourteen vacant positions, two officers at the Academy, one officer in field training, and one position that has required backfill due to extended leave. Eighteen positions are unavailable and not part of the functional strength.

Overtime Weekly Tread Analysis:

The average weekly overtime in January was \$39,607, which is below the target of \$40,000.

Supervisors Overtime Analysis

Strength Report:

The Commission received a copy of the January 31, 2020, Strength Report.

	Commission Authorized	Budgeted	Positions Filled	Vacant Budgeted Positions
Total Sworn Full-Time	187	179	165	14
Total Non-Sworn Members	1	1	1	0
Total Part-Time Civilians	3	3	3	0
Total Full-Time Civilians	71	63	56	7
Total Grant Civilians	1	1	1	0
TOTAL:	263	247	226	21

GRANTS, Special Revenue Revolving Funds and Expendable Trust Fund Reports:

A copy of the Grant Summary Report, January 31, 2020 Special Revenue Revolving Funds Reports and Expendable Trust Reports were provided for the following accounts:

GRANTS:

- Justice Assistance Grant JAG2017
- Justice Assistance Grant JAG2018
- Domestic Violence Grant VAWA 2020
- Bulletproof Vest Partnership 2018
- Bulletproof Vest Partnership 2019
- NH Highway Safety Step20 Grant
- NH Highway Safety Distracted Driver 20 Grant
- NH Highway Safety DWI20 Grant
- Homeland Security ALERRT Conference
- Homeland Security NTOA-LETTP Conference
- Homeland Security LETPA Special Operations NYTOA

NH Dept of Safety Opioid Abuse Reduction Initiative OARI20

SPECIAL REVENUE REVOLVING FUNDS REPORTS:

4020 Police Drug Enforcement Funds
4022 US Treasury Forfeiture Funds
4025 DOJ Drug Forfeiture Funds

EXPENDABLE TRUST FUND REPORTS:

7080 Police Overtime ETF
7507 Police Bomb
7508 Police K9
7509 Police School Programs
7510 Police RAD Systems
7511 Police Law Enforcement Programs

Commissioner Dahl asked Karen Smith if she is keeping track of all the adjustments we have to make in order to keep expenses down. She replied yes.

MOTION: Commissioner Tollner made a motion to accept the budget reports. Motion seconded by Commissioner Dahl. All in favor.

ACTIVITY REPORT:

Deputy Chief Kevin Rourke reported the following:

It was announced last month that Officer Jonathan Turcotte will be the new K9 handler. He will be going to the Boston K9 Academy from March 23-June 10th. The dog will be trained in tracking and explosives. The dog will be purchased from a Hillsboro NH Police Officer, but we will not pay for the dog until he passes the Academy. Officer Walker's last day with his K9 Arex will be March 10th.

Captain Brian Kenney who was the Captain on 3rd shift has been transferred to Legal and Lieutenant Keith Dillon, who is the supervisor on 3rd shift, is retiring, his last day being March 12th. Captain Allard, the Captain for 2nd shift, and Lieutenant Pat Hannon, the supervisor for 2nd shift, have agreed to shift their hours to cover both shifts.

Bill Mansfield and Brian Sherman will be encrypting the radios March 9-13th. They will begin in Patrol and have told us that each radio takes approximately 15 minutes. Tac 1 and 2 will be down until the process is done.

Deputy Chief James Testaverde reported the following:

Detectives:

Detectives are still working the April Bailey missing person case. They are currently going through cell phone records to plot her movements.

The Citizen Bank robbery has been solved we are just waiting to wrap up.

The robbery that took place at The Speedway in 2019 has been solved. The female clerk has admitted that her former boyfriend came in and they staged the robbery.

Professional Standards:

Currently we are down 19 officers. This includes officers planning on leaving and the new hires that are still at the Academy or in FTO training.

The last test we held we had 53 people apply, 26 took the test, which resulted in 14 oral boards

Officer Pucillo is scheduled to go to South Carolina to complete the background on a candidate with a conditional offer.

Legal:

Captain Brian Kenney is new to the bureau and getting up to speed. They are back to full staff and the transfers are doing great.

Services:

Captain Paulson has been transferred to Services to fill the void with Captain Bailey retiring. We have big projects going on in Services and since Captain Paulson had the experience he will temporarily work in Services until the early summer.

Captain Paulson has been working on posting the PAL position to replace Officer Debisz. The goal is to fill the position prior to Officer Debisz leaving, so he can train the new PAL officer.

MOTION: Commissioner Plante made a motion to accept the activity report. Motion seconded by Commissioner Dahl. All in favor.

CORRESPONDENCE FROM THE PUBLIC & OTHER AGENCIES:

Chief Carignan gave the Commissioners an overview of letters of appreciation received from the public and outside agencies including the following:

- Citizen: Officer Thomas Durden, Officer Kyle Ingersoll
- Citizen: multiple officers, communications and dispatch (assisting with death of elderly mother)
- Citizen: Nashua Police Department (care of family of suicide victim)
- Newport News Police Officer: NPD (treatment of officers and family of Katherine Thyne)
- Citizen: Chief Michael Carignan (family lost son to suicide)
- New Searles Elementary School: NPD (High Five a Hometown Hero Day)

Alderman Dowd stated that these letters should make us proud.

MOTION: Commissioner Tollner made a motion to accept the correspondence. The motion was seconded by Commissioner Dahl. All in favor.

CERTIFICATION: MASTER PATROLMAN II:

Effective March 20, 2020: Master Patrolman John Goodridge will be certified as a Master Patrolman II.

MOTION: Commissioner Dahl made a motion to accept the certification. The motion was seconded by Commissioner Plante. All in favor.

RETIREMENT:

Captain David Bailey: Retirement effective May 1, 2020

MOTION: Commissioner Plante made a motion to accept the retirement of Captain David Bailey effective May 1, 2020. The motion was seconded by Commissioner Dahl. All in favor.

Chief Carignan stated that Captain Bailey has accepted a job with Special Olympics where he still will be working with law enforcement.

Custodian Michael Doyon: Retirement effective May 30, 2020

MOTION: Commissioner Plante made a motion to accept the retirement of Custodian Michael Doyon effective May 30, 2020. The motion was seconded by Commissioner Tollner. All in favor.

AWARDS:

For the Record:

COMMENDATION BAR FOR LIFESAVING:

September 7, 2019 (attempted suicide)

- Officer Don Weiss
- Officer Matthew Belletete

COMMENDATION BAR FOR LIFESAVING:

September 14, 2019 (attempted suicide)

- Sergeant Andrew Lane
- Sergeant Brian Moores
- Officer Andrew Fleming
- Officer Matthew Foss
- Officer Ian Theriault
- CT Lisa Buonomo

LETTER OF COMMENDATION:

October 10, 2019 (criminal threatening arrest)

- Officer Alex Mann
- Officer Brendan Whalen

LETTER OF RECOGNITION:

October 11, 2019 incident (aid to gunshot wound victim)

- Officer Andrew Fleming
- Officer Corey Gobbi

LETTER OF RECOGNITION:

(Mental Health Training)

- Sergeant Chad MacGregor
- Officer Andrew Fleming

OTHER BUSINESS:

Chief Michael Carignan reported the following:

The Nashua Police Department will be coordinating with the Hudson Police Department to assist with the escorting of the body of Captain Phaneuf from the Nashua Airport to the Hudson funeral home on Wednesday morning at 10 am.

It was reported at the last Commissioner's meeting that the Evidence Audit was 100% accurate. The percentage accuracy was actually 99.64%.

State of the City:

During the State of the City address, the Mayor stated that he would like to have one main IT department for the entire City. This was the first time we had heard of this plan. This is not something we agree with and not possible with CALEA standards. There is a meeting with the Mayor next week to discuss this topic.

Alderman Dowd agreed that he did not think this was a good idea and though the school department would agree.

The Commissioners all agreed this would not be a good idea. Commissioner Tollner stated that this would fall under the Commission and they were never informed.

Chief Carignan said he would keep them posted.

Test & Evaluation of External Vests:

In the next week or two some of the officers will be wearing a prototype of 2 different vests. Due to back problems, we have been looking into external vests that help take the weight off the hips and the shoulders. If you see any of the officers wearing one of these vests, please give me your feedback.

Facebook Public Service Video:

Last Thursday and Friday we were dealing with threats through Facebook. It starts to get out of control and we cannot post anything whether it is credible or not until we have done our investigation. We are possibly looking into a public service announcement to explain how certain behavior can escalate a situation and how we have to deal with our investigation.

Commissioner Tollner agreed that this situation got crazy.

Chief Carignan stated that we would never send kids to school if there was ever any real danger.

Commissioner Plante asked if it was the students who escalated the situation and the Chief Carignan responded

that it was more due to the parents.

PUBLIC COMMENT:

No public comment.

NEXT MEETING:

The next meeting will be March 23, 2020 at 5:30 pm.

NON-PUBLIC SESSION

MINUTES SEALED

PUBLIC SESSION INTO NONPUBLIC SESSION: 6:20 pm

MOTION: Commissioner Tollner asked for a motion by roll call vote to *suspend* the public session and enter non-public session as authorized by:

Item #1:

A: RSA 91-A: 3, II (b) “The hiring of any person as a public employee”

Motion by Commissioner Tollner, seconded by Commissioner Plante.

A roll call vote was taken:

- Commissioner Tollner – yes; Commissioner Dahl – yes; Commissioner Plante – yes
-

END OF NON-PUBLIC SESSION:

MOTION: Commissioner Tollner made a motion to end the non-public session and return to public session. Motion seconded by Commissioner Plante.

RETURN TO PUBLIC SESSION: 6:41 p.m.

MOTION TO SEAL RSA 91-A: 3 III:

Minutes of proceedings in nonpublic session shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. ...”

- “divulgence of the information likely would affect adversely the reputation of any person other than a member of the body or agency itself,
- or render the proposed action ineffective,
- or pertain to terrorism...”

Commissioner Tollner asked for a motion to seal the following minutes of the Non-Public session.

Item #1:

A: RSA 91-A: 3, II (b) “The hiring of any person as a public employee”

MOTION: Motion by Commissioner Tollner seconded by Commissioner Dahl to seal the minutes of the Non-Public Session (**Item #1**) as authorized above. All in favor.

TENTATIVE DATE OF NEXT REGULARLY SCHEDULED MEETING:

- Monday, March 23, 2020, at 5:30 pm

ADJOURNMENT

MOTION: Commissioner Plante made a motion to end the public session and adjourn the meeting. Motion seconded by Commissioner Dahl.

Time 6:45 pm

Respectfully submitted,

Commissioner Nicholas Dahl, Clerk