

September 16, 2014

The Nashua Police Commission held a meeting on Tuesday, September 16, 2014, at the Nashua Police Department.

Members present:

Commissioner Thomas A. Maffee, Chairman
Commissioner Robert E. Valade, Clerk
Commissioner Carl Andrade
Chief John Seusing
Deputy Chief Andrew Lavoie
Deputy Chief Christopher Peach (not in attendance)
Karen Smith, NPD Business Manager
Elaine Marcum, Administrative Project Specialist (acting as recording secretary)

Others Attending the Public Session:

Alderman Lori Wilshire
Alderman Michael Soucy

PUBLIC SESSION

Commissioner Maffee called the meeting to order at 6:00 p.m.

MINUTES:

- August 28, 2014
- September 11, 2014

MOTION: Commissioner Andrade made a motion to accept the minutes of the August 28, 2014, and the September 11, 2014, meeting as submitted. Motion seconded by Commissioner Valade. Motion carried.

PUBLIC COMMENT:

There were no public comments.

BUDGET:

Business Manager Karen Smith provided the following budget report.

Grants:

Funding in the amount of \$50,000 has been approved by the State of NH Department of Safety for the 2011/2013 Homeland Security Grant under the Law Enforcement Terrorism Prevention-Oriented Activities for "IED Electronics and Diagnostics" and "Manual Neutralization" training courses for the bomb unit. The funding will pay for the four members of the NPD bomb unit as well as other New Hampshire agencies including State Police.

Department Detail Expenditure Report FY2015:

Eight (8) of fifty two (52) payroll weeks have been processed or should be at 15.4% of the average appropriation. The budget report reflects that we are operating at 15.4% in the 51 Salaries and Wages accounts. The report has been updated to remove the \$70,000 budget reduction that Mayor Lozeau had proposed. Commissioner Andrade thanked Aldermen Wilshire and Soucy and the Board of Aldermen for their assistance with restoring the Mayoral cut of \$70,000 to the NPD budget.

FY2015 Weekly Payroll Overtime:

The average weekly overtime for the month of August was \$26,071 and comparable to July of this fiscal year and to May and June of FY14. This is still an increase from the \$20,000 we saw in the fall and in March and April.

Overtime Coverage Multi-Year Comparison Report:

The multi-year coverage report for the month of August 2014 is \$44,225, which is down from the \$52,078 in July but higher than last year for August.

Payroll Cost Analysis

This analysis was created by John Griffin and updated by Karen Smith. Karen updated the report with a weekly payroll of \$281,500 and the weekly overtime/per diem of \$26,000 for the remaining 44 payroll weeks of the fiscal year, which would leave a break even with no balance by year-end. As we have seen during other budget cycles, this reporting is for one month and the numbers will fluctuate depending on expenditures throughout the year.

Overtime Tracking by Specific Case or Significant Occurrence:

The Commission received a copy of the report showing the overtime cost for recent major cases and robberies.

FY2015 Revenue Report:

The Commission received a copy of the August 2014 Revenue Report.

Strength Report

The Commission received a copy of the August 2014 Strength Report.

August 2014	Commission Authorized	Budgeted	Positions Filled	Vacant Budgeted Positions
Total Sworn Full-Time	185	178	178	0
Total Sworn Part-Time		1	1	0
Total Non-Sworn Members	6	6	4	2
Total Part-Time Civilians	9	6	5	1
Total Full-Time Civilian	68	62	59	3
Total Grant Civilian	1	1	1	0
TOTAL:	269	254	248	6

CERF and Finance Committee Meeting Update:

- The pricing for the 2015 Building Maintenance Vehicle is still unavailable. This item was originally approved at CERF and scheduled for Finance. However, we asked for the truck to be removed from the scheduled Finance meeting so we could wait to obtain the 2015 Ford F150 that comes with the plow package that will be better suited for us to put our existing plow on the new truck. The pricing is expected to be available in soon.
- Telephone project – pending with the City. Bond funding has been approved at the Budget Committee, however, it will need to go before full Board of Aldermen for finalization.
- The annual ammunition order will be processed soon and has been requested for the September 17, 2014.
- The Ballistic Helmets to be purchased through the 2014 grant funds have had the initial request to go to bid paperwork submitted to City Purchasing and has been posted on the website as of 9/11. Bids are due back from the vendors by 9/25. Upon receipt of the bid responses, we will then request that it go to the Finance Committee for either the 10/15 or 11/5 meeting.
- Unit 15 was totaled in an accident and will need to be replaced. We have begun the process of requesting a CERF meeting and Finance meeting. We would prefer to go to Finance on October 1 to start the vehicle ordering process as soon as possible, as it will take an additional eight to twelve weeks to get the vehicle in.

Commissioner Andrade inquired as to the number of department vehicles. Chief Seusing explained that we replace vehicles in two cycles with the last cycle replacing nine vehicles giving us nine new SUVs on the road today. The remainder of the marked fleet are Crown Victorias, which are no longer being produced, and will be replaced during the next vehicle replacement cycle. The Parking Enforcement vehicle was replaced with a Fusion Hybrid.

Commissioner Andrade requested that Business Manager Karen Smith convert some of her financial reports to a graph format.

Alderman Wilshire informed the Commissioners that city legislation is pending final approval requiring notification be given to the Board of Aldermen regarding any police and fire requests for the Finance Committee Agenda.

MOTION: Commissioner Valade made a motion to accept the budget reports and place on file. Motion seconded by Commissioner Andrade. Motion carried.

ACTIVITY REPORT:

Verbal report by Deputy Chief Andrew Lavoie:

Deputy Lavoie reported on several recent incidents involving a firearm. In August, an arrest was made for Felon in Possession of a Firearm and Receiving Stolen Property (handgun). The handgun was stolen in Bedford. The Dive Team, which searches in grid patterns and trains monthly, recovered the stolen handgun in the Nashua River. He also reported on an incident in which a neighbor was threatened with a handgun. The subject had the firearm out when officers arrived at the scene. Two people were also arrested and charged with Felony Criminal Threatening involving the use of firearms after officers responded to a disturbance outside the Arena nightclub on School Street. These incidents are a reminder that officers continue to deal with dangerous firearms situations.

In August, we continued to respond to heroin and drug overdoses. There were eight overdoses in August. The average for the five prior years was six in August. There have been 76 drug overdoses thus far in 2014, with 17 in April, compared to 48 in 2013. This is a 63% increase this year compared to last year. In addition, we had three recent suicides by handgun.

The next police exam is scheduled for Saturday, October 18. To date, 131 candidates have signed up to take the exam. We anticipate that number to double by the cutoff date.

MOTION: Commissioner Andrade made a motion to accept the activity report. Motion seconded by Commissioner Valade. Motion carried.

RESCIND RESIGNATION & RETIREMENT:

- Rescind the resignation of Part-Time Police Attorney Steven Ranfos: Effective September 5, 2014
- Retirement of Sergeant Stephen Sweeney: Effective October 1, 2014

MOTION: Commissioner Valade made a motion to rescind the resignation of Part-Time Police Attorney Steven Ranfos effective September 5, 2014. The motion was seconded by Commissioner Andrade. Motion carried.

MOTION: Commissioner Andrade made a motion to accept the retirement of Sergeant Stephen Sweeney effective October 1, 2014. The motion was seconded by Commissioner Valade. Motion carried.

CIVILIAN HIRE:

For the record, the following civilian was hired to fill the vacant position of Probationary Dispatcher effective September 19, 2014.

- Probationary Dispatcher Shawn Denehy

OTHER BUSINESS:

The Nashua Police Department has scheduled an Open House on Saturday, September 20, 2014, from 10:00 a.m. – 4:00 p.m. Advertising has been placed throughout the city. Chief Seusing met with the Telegraph regarding the event. Commissioner Andrade commended the Chief for having an Open House to promote good community relations and to stay connected to the community.

Chief Seusing thanked Aldermen Wilshire and Soucy for their support for the recent NPD Patrolman's contract which is pending final approval by the Mayor.

NON-PUBLIC SESSION

PUBLIC SESSION INTO NONPUBLIC SESSION:

MOTION: Commissioner Maffee asked for a motion by roll call vote to suspend the public session and enter non-public session as authorized by:

RSA 91-A:3, II (a) DISMISSAL, PROMOTION, COMPENSATION, DISCIPLINE, INVESTIGATION OF ANY PUBLIC EMPLOYEE

The dismissal, promotion, or compensations of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted."

Motion by Commissioner Valade, seconded by Commissioner Andrade. Motion carried.

A roll call vote was taken:

- Commissioner Maffee – yes; Commissioner Valade – yes; Commissioner Andrade – yes
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END OF NON-PUBLIC SESSION & RETURN TO PUBLIC SESSION:

MOTION: Commissioner Andrade made a motion to end the non-public session and return to public session. Motion seconded by Commissioner Valade. Motion carried.

MOTION TO SEAL RSA 91-A:3 III: Commissioner Andrade made a motion to seal the minutes of the non-public session. The motion was seconded by Commissioner Valade.

A roll call vote was taken: Commissioner Maffee – yes; Commissioner Valade – yes; Commissioner Andrade – yes. All in favor. Minutes sealed.

PROMOTIONS:

Promotion to the Rank of Captain:

- Lieutenant Denis Linehan
- Lieutenant Jeffrey Maher

MOTION: Commissioner Valade made a motion to promote Lieutenant Denis Linehan and Lieutenant Jeffrey Maher to the rank of Captain with a promotion date to be determined at a later date. The motion was seconded by Commissioner Andrade. All in favor. Motion carried.

Promotion to the Rank of Lieutenant:

- Sergeant Robert Giggi
 - Sergeant James Testaverde
 - Sergeant Joseph Fay
 - Sergeant Kevin Rourke
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MOTION: Commissioner Andrade made a motion to promote Sergeant Robert Giggi, Sergeant James Testaverde, Sergeant Joseph Fay, and Sergeant Kevin Rourke to the rank of Lieutenant with a promotion date to be determined at a later date. The motion was seconded by Commissioner Valade. All in favor. Motion carried.

Promotion to the Rank of Sergeant:

- Master Patrolman John Yurcak
- Master Patrolman Andrew Karlis
- Master Patrolman Robert Macleod
- Master Patrolman Joshua Albert
- Master Patrolman Scott Hudon
- Master Patrolman Peter Urban

MOTION: Commissioner Valade made a motion to promote Master Patrolman John Yurcak, Master Patrolman Andrew Karlis, Master Patrolman Robert MacLeod, Master Patrolman Joshua Albert, Master Patrolman Scott Hudon, and Master Patrolman Peter Urban to the rank of Sergeant with a promotion date to be determined at a later date. The motion was seconded by Commissioner Andrade. All in favor. Motion carried.

TENTATIVE DATE OF NEXT REGULARLY SCHEDULED MEETING:

Tuesday, October 21, 2014.

ADJOURNMENT

MOTION: Commissioner Andrade made a motion to end the public session and adjourn the meeting. Motion seconded by Commissioner Valade. Motion carried.

Time: 9:28 p.m.

Respectfully submitted,

Commissioner Robert Valade, Clerk