

March 23, 2020

The Nashua Police Commission held a virtual public meeting via Zoom on Monday, March 23, 2020, at the Nashua Police Department.

Members present:

Commissioner James R. Tollner, Chairman
Commissioner Nicholas Dahl, Clerk
Commissioner Matthew Plante
Chief Michael Carignan
Deputy Chief James Testaverde (remotely)
Deputy Chief Kevin Rourke (remotely)
Kathy Breslin, Scribe (remotely)

Others Attending the Public Session:

Karen Smith, NPD Business Manager (remotely)
Aldermanic Liaison Lori Wilshire (not in attendance)
Aldermanic Liaison Richard Dowd (not in attendance)

PUBLIC SESSION

Commissioner Tollner called the meeting to order at 5:35 pm. Roll call taken.

APPROVAL OF MINUTES:

- February 24, 2020

MOTION: Commissioner Plante made a motion to approve the minutes of the February 24, 2020 meeting. Motion seconded by Commissioner Tollner. All in favor.

BUDGET:

Business Manager Karen Smith provided the Commissioners with the following reports:

FY2020 Expenditure Report, February 29, 2020:

- The average appropriation of the Salaries/Wages account (#51) for week 35 out of 52 weeks is 67.3% and the percent used to date is 67.92%.
- We may have a surplus in the Electricity account at year end.

FY2020 Revenue Report, February 29, 2020:

A copy of the report was provided.

FY2020 Monthly Overtime Tracking by Specific Case Number or Significant Occurrence:

- Overtime during the month of February included a missing person case (20-4062) through February costing \$15,920. Other overtime: AFSA, Criminal Mischief/DV, Misc-Duty, Recruiting, and Training to include Dive, K9 and Use of Force.

Chief Carignan noted that all the training has been cancelled, so the numbers will change in March.

Karen Smith stated that looking ahead in March the OT did dip down to \$33,000 showing a trend of \$38,000.

Sworn Functional Strength Analysis:

The functioning strength for February includes fifteen vacant positions, two officers at the Academy, one officer in field training, and one position that has required backfill due to extended leave. Eighteen positions are unavailable and not part of the functional strength.

Overtime Weekly Tread Analysis:

The average weekly overtime in February averaged \$39,343 weekly, which is on target of \$40,000.

Chief Carignan stated that the overtime for last week was \$33,000; however, the weekly average for March to date is \$38,000.

Supervisors Overtime Analysis:

A copy of the report was provided.

Strength Report:

A copy of the February 29, 2020, Strength Report was provided.

	Commission Authorized	Budgeted	Positions Filled	Vacant Budgeted Positions
Total Sworn Full-Time	187	179	164	15
Total Non-Sworn Members	1	1	1	0
Total Part-Time Civilians	2.6	2.4	2.4	0
Total Full-Time Civilians	70.88	62.88	55.88	7
Total Grant Civilians	1	1	1	0
TOTAL:	262.48	246.28	224.28	22

It should be noted the change to the report is due to the numbers being based on FTE (full time equivalent), which the City uses to track positions to include part-time.

On April 8, 2020, 7:00 pm, at City Hall Auditorium is the NPD Budget Review and on May 20, 2020, 7:00 pm, at NHSN (Nashua High School North) is the Public Hearing on the budget. Both of the meetings are subject to change.

MOTION: Commissioner Dahl made a motion to accept the budget reports. Motion seconded by Commissioner Plante. All in favor.

ACTIVITY REPORT:

Deputy Chief Kevin Rourke reported the following:

Last month was a quiet month for activity.

The Nashua Telegraph did a story on Officer Fisher who responded to a call on Amherst Street where he delivered a baby, along with Officer Turcotte and the baby's father.

Officer Fisher, along with Officer D'Apice was also instrumental in apprehending the individuals responsible for the downtown graffiti.

Deputy Chief James Testaverde reported the following:

Detectives:

Deputy Testaverde praised the Detectives in SID who recently dealt with two cases, one for an infant with significant injuries and another involving an 8-year-old with bruises on his face. Due to their interrogation skills they were able to obtain confessions.

During this COVID19 situation detectives will still be investigating cases.

Professional Standards:

Tomorrow we will be swearing in four certified officers. Next month we will be swearing in 8 new officers. At this point the formal swearing in ceremony for April may have to be moved to September after the candidates graduate from the Academy. The current Academy is shutting down effective tomorrow. The current candidates in the Academy will be attending class via Zoom and will have to report to the PD each Friday to take their required tests.

Currently officers in the Professional Standards bureau are working on background checks remotely.

Legal:

Currently only about 10% of the non-essential cases are being processed, basically bail hearings. We are not sure what this is going to look like in a few months.

Services:

All civilian positions are working from home or on modified schedules, with the exception of CT and Dispatch. Members of Fleet maintenance are still coming in, but as of today we have lost all of building maintenance for at least 72 hours.

Deputy Testaverde wanted to pay special tribute to Pete Cinfo our IT Manager for all he has done dealing with the COVID19 situation.

MOTION: Commissioner Tollner made a motion to accept the activity report. Motion seconded by Commissioner Dahl. All in favor.

CORRESPONDENCE FROM THE PUBLIC & OTHER AGENCIES:

Chief Carignan gave the Commissioners an overview of letters of appreciation received from the public and outside agencies including the following:

- Watson Family: Honor guard for funeral
- Nashua Telegraph: Officer Fisher
- Bridges: Detective Steve Berry
- Citizen: Sgt. Maclsaac
- FBI SA Sean Thomas: members of the Detective Bureau
- Citizen: Officer Lombardi
- Citizen: RAD Instructors
- Lowell Police Department: NPD assistance with Officer Katherine Thyne services
- PTO New Searles School: NPD
- Hollis Police Department: Captain Tom Bolton

MOTION: Commissioner Plante made a motion to accept the correspondence. The motion was seconded by Commissioner Dahl. All in favor.

NEW HIRE:

For the record:

Effective March 3, 2020- Sarah Barnes –Probationary Communications Technician

Effective March 24, 2020- 1st Year Special Officers Certified II

- Jennifer Carew
- Jonathan Colby
- Kyle Donahue
- Todd Moriarty

RETIREMENT:

Lieutenant William Dillon: Retirement- effective May 1, 2020

MOTION: Commissioner Dahl made a motion to accept the retirement of Lieutenant William Dillon effective May 1, 2020. The motion was seconded by Commissioner Plante. All in favor.

K9 Unit:

For the record:

- K9 Arex Vom Hugelblink- Retired -effective March 10, 2020.
- New K9 Kyzar-Handler Officer Jonathan Turcotte- effective March 11, 2020.

OTHER BUSINESS:

Chief Michael Carignan reported the following:

COVID19 Update:

The City quickly advised for the police department to have as many people as possible to work from home. Pete Cinfo, It Manager, has done an incredible job. He has set up people to work from home, had the EOC set up in a day in the NPD classroom, set up a mobile Dispatch Station, set up the Mobile Command Center and all the virtual meetings via Zoom. He is working alone keeping his crew at home.

Chief Carignan praised the men and women of the Nashua Police Department. There has been no complaining, even with all this uncertainty and fear, and them not having proper PPE equipment. They still are being professional and responding to calls.

It is proof to the City regarding the great relationship the Nashua Police Department has with our unions, who have been working with us to make sure employees are safe while still doing their job.

The Staff has been unbelievable coming in on weekends and making operational changes.

We have modified how we handle calls and have worked with NFR to limit exposure to our officers.

We have a meeting every morning at 10 am with the heads of the City. The communication has been great and we are all working well together.

Commissioner Tollner thanked Chief Carignan for holding a meeting for the Commissioners on Monday, March 16, 2020 to keep them informed and for holding this meeting tonight. He also commended the Chief and his Staff for the incredible job they are doing.

Chief Carignan stated that Deputy Rourke has been put in charge of Patrol and Deputy Testaverde is in charge of personnel and the building.
Our biggest issue right now is PPE.

ACADEMY:

The next Academy is uncertain, but it is scheduled to begin in May.

CALEA:

Friday, March 20, 2020, we had a conference call with the Accreditation panel. We answered 7 or 8 questions and by unanimous vote received our 9th Accreditation.

PUBLIC COMMENT:

No public comment.

TENTATIVE DATE OF NEXT REGULARLY SCHEDULED MEETING:

- Monday, April 27, 2020, at 5:30 pm

ADJOURNMENT

MOTION: Commissioner Plante made a motion to end the public session and adjourn the meeting. Motion seconded by Commissioner Dahl.

Time: 6:06 pm

MOTION: Commissioner Plante made a motion to rescind ending the public session and adjourn the meeting. Motion seconded by Commissioner Tollner.

Chief Carignan had agreements with all the unions for the Commissioners to read and sign regarding the Temporary Policy on Shutdowns and Emergency Leave due to COVID19.

MOTION: Commissioner Tollner made a motion to approve the union agreements for the Temporary Policy on Shutdowns and Emergency Leave due to COVID19. Motion seconded by Commissioner Tollner. All in favor

ADJOURNMENT

MOTION: Commissioner Tollner made a motion to end the public session and adjourn the meeting. Motion seconded by Commissioner Plante.

Time: 6:09 pm

Respectfully submitted,

Commissioner Nicholas Dahl, Clerk